





Designation  
Job Period

**MTBC** (US Based Healthcare IT Company)  
Murree Road, Rawalpindi, Pakistan

Web Designer / Frontend Developer  
July 2014 to June 2015

Web & Graphic Designing / Development using Twitter Bootstrap, HTML5, XHTML, DHTML, CSS3 Less, CMS (Joomla & WordPress) Newsletters, Webinar Templates, Image Galleries etc. Work in Adobe Creative Suite (CC) Visual Studio, TFS etc. Translating a client's marketing or informational content into a functional website, mapping or outlining website's structural content, editing images and graphics for website use, Corporate Presentation etc.



Designation  
Job Period

**Pak Cyber** (Solution Providers)  
30, Khurshid Alam Road, Westridge-1, Rawalpindi, Pakistan

Senior Web & Graphic Designer  
September 2012 to June 2014

Description of Work

Web & Graphic Designing / Development using Adobe Creative Suit, CMS (Joomla & WordPress) Dreamweaver (HTML & CSS), HTML Newsletters, Webinar Templates, Flash Banners, Image Galleries etc. Translating a client's marketing or informational content into a functional website, creating or editing images and graphics, ads & banners for website use.



Designation  
Job Period

**viSole** (Digital Solutions)  
271-A, Block-A, Satellite Town, Rawalpindi, Pakistan

Assistant Creative Manager  
January 2012 to August 2012

Description of Work

Managing Graphics & Web Designing / Development, translating a client's marketing or informational content into a functional website, mapping or outlining a website's structural content and graphics for website use.



Designation  
Job Period

**DHA Islamabad** (Tech & Chief Engineer Branch)  
Defence Mall, Defence Avenue, Phase-I, DHA Islamabad, Pakistan

Graphics Designer / Computer Operator  
June 2008 to December 2011

Description of Work

Designing of booklets, letterheads & banners, Public dealing regarding submission/completion of building drawings and AutoCAD, checking of building/structure drawings & preparation of checklists, progress reports, presentations of project updates & briefing. Preparation of General Bye-Laws for building construction, Generate/modifying of statements & reports on daily and monthly basis required by the competent officials.



Designation  
Job Period

**Meinhardt (Pakistan) Pvt. Ltd** (Project Managers & Engineers)  
Defence Mall, Defence Avenue, Phase-I, DHA Islamabad, Pakistan

Computer Operator / IT Assistant  
October 2007 to May 2008

Description of Work

IT helpdesk services in site office to approx. 40 people. Technical support for Networking, Windows and MS Office. Responsible for monitoring and supervising the computer use thereby ensuring the proper working of the system. Preparation of Official progress reports, invoices, presentations etc.

**ACADEMIC** Qualification

**Title:** **Graduation** (Computer Studies) 2018 - (in Progress)  
**From:** University of Sargodha, Pakistan

**Title:** **Intermediate** (H.S.S.C) 2001 / 2003  
**From:** Board of Intermediate & Secondary Education, Rawalpindi

**COMPUTER** Certificates

**Title:** **Diploma of Information Technology** (DIT) 2008 / 2009  
**From:** Punjab Board of Technical Education, Lahore

**TECHNICAL** Skills

Computer Hardware, System Assembling, Troubleshooting, Maintenance, Networking, Windows & Software Installation etc.

**COMPUTER** Strength

- ✓ HTML 5 & CSS 3
- ✓ JavaScript / jQuery
- ✓ Bootstrap & Semantic UI
- ✓ GSAP and ScrollMagic
- ✓ PSD to HTML (Slicing)
- ✓ WordPress Themes
- ✓ Icons & Infographics for Web
- ✓ Source Controls (GIT and TFS)
- ✓ TeamWork & Basecamp
- ✓ Adobe Creative Suit CC
- ✓ Graphics / Image Editing
- ✓ Animations / Motion Graphics
- ✓ Audio / Video Editing
- ✓ Shopify Themes
- ✓ Corporate Presentations
- ✓ Computer Troubleshooting
- ✓ Data Recovery/Management
- ✓ Coral DRAW X7

**AWARDS** / Achievements

**Employee Excellence Award** (For the month of May 2017)  
DatumSquare IT Services (Pvt.) Ltd. - Islamabad

**Project Excellence Award** (2017/2018)  
DatumSquare IT Services (Pvt.) Ltd. - Islamabad

**PERSONAL** Info

Father name: Abdul Khaliq  
Date of Birth: October 02, 1985  
Marital Status: Married  
Nationality: Pakistani  
CNIC No. 37405-8475587-7  
Passport No. TQ1791571  
Blood Group: A+ (Positive)

**SPEAKING** Languages

**Urdu and English** (Fluent in Speaking, reading and writing)

**INTEREST** & Hobbies

Internet, Computer Games, Playing Cricket  
Painting & Calligraphy, Reading Informative Books

**REFERENCE** & Details

**Name:** **Mr. Atta-ur-Rehman**  
**Designation:** Managing Director, Quaid Technologies, Rawalpindi.

**Name:** **Mr. Arif Siddique**  
**Designation:** CEO, Web Wide Media, Rawalpindi.

I certify that all the information stated in this resume is true and complete to the best of my knowledge.